

## Affidavit of Repossession

State of Georgia

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County of \_\_\_\_\_

This is to certify that the undersigned has repossessed the motor vehicle described below because of the vehicle owner(s)' failure to meet his or her obligation for settlement of a lien or security interest on said vehicle.

**Important:** Please read all of the instructions on page 2 of this form before completing.

Vehicle Owner(s)' Full Legal Name(s)		
Vehicle Owner(s)' Address including City, State & Zip Code		
Vehicle Year Model & Make	Vehicle Identification Number (VIN)	Current Title #
Lien or Security Interest Holder's Name		Date of Repossession
Address		
City, State & Zip Code		
I, the undersigned, hereby certify that the information shown on this form is complete and correct. I also certify that all holders of unsatisfied liens and/or security interests recorded against this vehicle on the records of the Georgia Department of Revenue, Motor Vehicle Division, have been duly notified to protect any interests they have in the vehicle.		
Typed or Printed Name of Lien or Security Interest Holder		
Authorized Signature	Date	
Position or Job Title	Sworn to and subscribed before me this _____ of _____, _____ (Day) (Month) (Year)	
Notary's Telephone # including area code		
Date My Notary Commission Expires	Notary Public's Signature & Notary Seal or Stamp	
	Notary's Printed Name	

**Note:** If the title is not available, the reposessor must obtain a replacement title in the state where the vehicle is currently titled before transferring ownership of the vehicle.

## Instructions for Completing an Affidavit of Repossession (Form T-16)

The following documents and fees must be submitted together to the applicable County Tag Office.

1. Title Application – Except for the signature(s), this form must be typed, electronically completed and printed or legibly hand-printed in blue or black ink in the current owner(s)' full legal name(s) reflecting their current address. The vehicle owner(s) must sign this completed application. If someone other than the owner(s) signs this application, a completed and signed Limited Power of Attorney (Form T-8) must be submitted.
2. Title Document - The current Georgia title must be submitted, if available. If the Georgia title is not available, the reposessor must obtain a replacement Georgia title in their name first, unless the vehicle is exempt from the odometer disclosure requirements of the Federal Truth in Mileage Act.
  - ◆ If the Georgia title is not issued in the person's name from which the vehicle was repossessed, the title must be submitted properly assigned to that person.
  - ◆ If the current title is an out-of-state title, it must be submitted or the reposessor must secure a title in their name first from the state where the vehicle is currently titled.
  - ◆ If the reposessor is not recorded on the face of the title or in the title assignment as the lien or security interest holder, a copy of the contract between the reposessor and the party from whom the vehicle was repossessed must be submitted.
  - ◆ If the reposessor has sold the vehicle, the reposessor should complete the first title assignment transferring the ownership of the vehicle to the purchasing parties using the purchaser(s)' full legal name(s). A natural person's full legal name is his or her complete name as it appears on his or her valid Georgia driver's license or Georgia identification card.
3. Supporting Document(s) - An Affidavit of Repossession (Form T-16) must be completed and signed by the reposessor. An affidavit of repossession from another state is acceptable if it contains all of the required information and is signed by the reposessor with his or her signature notarized.
4. Processing Fees - Pay all fees due (\$18.00 title fee, any penalty fees, and Title Ad Valorem Tax (TAVT) if applicable) with cash or a certified check or money order payable to the office processing the application, Department of Revenue or Office of the Tax Commissioner. Please do not remit cash through the mail! If a title is not applied for within thirty (30) days of the purchase date, all associated penalty fees must be included with payment.

**Important:** If the vehicle is "exempt" from the odometer disclosure requirements but is still required to be titled in Georgia but the Georgia title is unavailable, the reposessor is not required to obtain a title in their name. In this situation, the reposessor may give the purchaser(s) a bill of sale and a completed and signed Affidavit for a Repossessed Motor Vehicle (Form T-16). This exception only applies when there is a Georgia title on record.