

Georgia Department of Revenue - Motor Vehicle Division

Application for Replacement License Plate (Tag) and/or Decal

Purpose of this Form: This form is to be used by a vehicle owner to request the replacement of a lost, stolen, mutilated or defective License Plate/Tag or Decal or to report that a License Plate/Tag or Decal was never received. **A fee of \$8.00 will be charged for a replacement.*** This form should not be used to record a change of ownership, change of address, or change of license plate classification.

REASON FOR REPLACEMENT PLATE/TAG AND/OR DECAL		<input type="checkbox"/> License Plate	<input type="checkbox"/> Renewal Decal						
(Please indicate items to be replaced then check ALL applicable items below)									
<input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Never Received in the Mail	<input type="checkbox"/> Mutilated <input type="checkbox"/> Defective <input type="checkbox"/> Other: _____								
VEHICLE INFORMATION:		License Plate/Tag Information: <input style="width: 20px; height: 20px;" type="text"/>							
Vehicle Identification Number (VIN): <input style="width: 100px; height: 20px;" type="text"/>		Year: <input style="width: 40px; height: 20px;" type="text"/>	Make: <input style="width: 100px; height: 20px;" type="text"/>						
		Model: <input style="width: 100px; height: 20px;" type="text"/>							
OWNER INFORMATION:									
Owners' Full Legal Name: <input style="width: 100%; height: 20px;" type="text"/>									
<div style="display: flex; justify-content: space-between;"> First Name Middle Initial Last Name Suffix Or Company/Business Name </div>									
Mailing Address <input style="width: 100%; height: 20px;" type="text"/>									
City <input style="width: 100px; height: 20px;" type="text"/>	State <input style="width: 30px; height: 20px;" type="text"/>	Zip <input style="width: 100px; height: 20px;" type="text"/>	Telephone # (<input style="width: 20px; height: 20px;" type="text"/>) <input style="width: 20px; height: 20px;" type="text"/> - <input style="width: 20px; height: 20px;" type="text"/>						
Owner(s) Full Legal Name(s): <input style="width: 100%; height: 20px;" type="text"/>									
<div style="display: flex; justify-content: space-between;"> First Name Middle Initial Last Name Suffix Or Company/Business Name </div>									
Mailing Address <input style="width: 100%; height: 20px;" type="text"/>									
City <input style="width: 100px; height: 20px;" type="text"/>	State <input style="width: 30px; height: 20px;" type="text"/>	Zip <input style="width: 100px; height: 20px;" type="text"/>	Telephone # (<input style="width: 20px; height: 20px;" type="text"/>) <input style="width: 20px; height: 20px;" type="text"/> - <input style="width: 20px; height: 20px;" type="text"/>						
<p style="font-size: x-small;">I hereby certify under penalties of perjury that all information provided above is true and correct and I am the legal owner of the vehicle noted above. This is to affirm that I applied for the original tag and or decal and the originals were either lost, stolen or mutilated. This is to request that a replacement tag and/or decal be issued. I understand that according to §40-2-44 of the OCGA, it is unlawful to make a false report to the Department of Revenue. I am also aware that by making a false report that upon conviction I may face fines of up to \$500.00 and/or imprisonment for up to thirty-days (30).</p>									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Owner #1</td> <td style="width: 40%;">Driver's License # <input style="width: 100%; height: 20px;" type="text"/></td> <td style="width: 30%;"><input style="width: 100%; height: 20px;" type="text"/></td> </tr> <tr> <td style="font-size: x-small;">(If individual)</td> <td style="text-align: center; font-size: x-small;">Signature</td> <td style="text-align: center; font-size: x-small;">Date</td> </tr> </table>				Owner #1	Driver's License # <input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	(If individual)	Signature	Date
Owner #1	Driver's License # <input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>							
(If individual)	Signature	Date							
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Owner #2</td> <td style="width: 40%;">Driver's License # <input style="width: 100%; height: 20px;" type="text"/></td> <td style="width: 30%;"><input style="width: 100%; height: 20px;" type="text"/></td> </tr> <tr> <td style="font-size: x-small;">(If individual)</td> <td style="text-align: center; font-size: x-small;">Signature</td> <td style="text-align: center; font-size: x-small;">Date</td> </tr> </table>				Owner #2	Driver's License # <input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	(If individual)	Signature	Date
Owner #2	Driver's License # <input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>							
(If individual)	Signature	Date							
<p style="text-align: center;">Sworn to and subscribed before me: (Signature and Seal or Stamp of Notary or Justice of the Peace)</p> <p style="text-align: center;">_____ / ____ / ____</p>		Notary Stamp or Seal							

Additional requirement(s) needed in order for this form to be processed:

- Fees*:** Replacement Fee - **\$8.00**. The fee may be waived if the original tag or decal was lost in the mail and a replacement request is submitted within ninety-days of initial tag/decal issuance date **in addition** to a T-200 and copy of a police report.
- Lost/Stolen:** Police Report.
- Mutilated/Defective:** You must submit the tag/decal along with this application.
- Never Received in the Mail:** Signature and Seal or Stamp of Notary or Justice of the Peace is required on this form.

INSTRUCTIONS
How to complete the MV-7 Form

REASON FOR REPLACEMENT

Stolen/Lost - It is the responsibility of the registrant to notify the appropriate law enforcement agency regarding lost or stolen license plates. *A Police Report is required in order to process this type of replacement.*

Mutilated/Defective - Mutilated or damaged license plates must be surrendered to your local County tag office or the appropriate license plate issuing official. If the license plate cannot be surrendered, a notarized statement must be submitted certifying the destruction of the license plate.

Never Received - License plates or decals that were issued but never received due to being lost in the mail. Form MV-7 must be notarized prior to submission, certifying that the license plates or decals were not received, in order to be processed.

Other – Please detail the replacement reason if no other item can be used.

VEHICLE INFORMATION

Complete the vehicle information for which replacement credentials are being requested.

OWNER'S INFORMATION

Complete the registrant information. The street address block should contain the physical address of the registrant.

How To Submit This Form:

(A) This fully completed MV-7 application form must be submitted, along with any required items, to your local County tag office. Please refer to our website at <https://etax.dor.ga.gov> to locate the address(es) for your specific County.

(B) Application for replacement registration credentials issued by the Motor Vehicle Division and not the county Tag office such as Dealer tags should be submitted to the following:

**Georgia Department of Revenue
Motor Vehicle Division
4125 Welcome All Road
Atlanta, GA 30349**

Note:

Should the license plate that is being replaced be recovered or come into your possession, you must immediately surrender it to the appropriate license plate issuing entity. Any person displaying the old license plate or decals on a vehicle will be subject to citation in accordance with Department of Revenue - Motor Vehicle Division laws.

***** Personalized Plates ONLY *****

Personalized license plates bearing the same message may be replaced in the following situations:

1. The license plate is lost in the mail; or
2. The license plate is surrendered due to damage, mutilation, etc.

In all other situations, a personalized license plate bearing the same message cannot be replaced. The following replacement license plate options are available:

- a. Request a different personalized message on the same tag type; or
- b. Request a pre-numbered license plate on the same tag type; or
- c. Request a pre-numbered license plate on a tag type that does not require an annual additional fee.

Note: The fee for replacement license plates must be paid if a different tag type is requested.